**Authorization Letter by Govt. Organization**

(TO BE PRINTED ON THE LETTERHEAD ONLY)

To,

Capricorn Identity Services Pvt. Ltd. (**Capricorn CA**)   
G-5, Vikas Deep Building, Plot no. 18,

Laxmi Nagar District Center, Delhi-110092.

**Sub:** Authorization for obtaining E-KYC & Digital Signature Certificate (**Certificate Type**)   
  
Dear Sir(s) / Madam (s):

With subject to the following Employee/Employees have applied for E-KYC & Digital Signature Certificate the details are as under.

**Organization Name: ------------------------------------------------------------**

**Department Name:**  **------------------------------------------------------------**

**Organization address: ---------------------------------------------------------------**

|  |  |  |
| --- | --- | --- |
| **Applicant Name** | **Designation** | **Employee Code** |
|  |  |  |

We declare that the above (employee or employees) are alive and are authorized signatories of the Organization.

They are authorized to approve signatures of other employees in our department and Organization.

The above information submitted is correct as per my knowledge.

For the Organization,

(Signature and seal of Department,)

**Authorizing Person Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Designation:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Mobile No.:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_